

**From:** [Mary Birch](#)  
**To:** [REDACTED]  
**Subject:** OFFICIAL INFORMATION REQUEST - EXOTIC TREES - Response  
**Date:** Tuesday, 25 November 2014 09:49:49

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Dear [REDACTED]

Further to your request of 28 October 2014 in respect of information related to exotic trees in Hamilton, I am now able to provide the Hamilton City Council's response.

You requested the following from 1 January 2012 to today:

*"1. Any Hamilton City Council strategies, plans or policies related to planting exotic trees on HCC land (or the location of these documents if they are publicly available).  
2. Any written or verbal instructions by staff related to planting exotic trees on HCC land, and the responses confirming the planting will or has taken place  
3. Any consultation and engagement information related to item 1 above, including when and where consultation took place, approximately how many people attended and what the outcome was.  
4. Any HCC instructions to staff related to giving effect to the Vision and Strategy for the Waikato River, regarding parks and vegetation along the Waikato River and its tributaries."*

- 1. Any Hamilton City Council strategies, plans or policies related to planting exotic trees on HCC land (or the location of these documents if they are publicly available).*

The following plans provide guidance on planting in public open space:

- Riverside Reserves Management Plan 2008. This can be viewed on our website by clicking on this link: [Riverside Reserves Management Plan](#)
- Hamilton City Road Reserve Planting Strategy 2007. This is currently under review. This can be viewed on our website by clicking on this link: [Road Reserve Planting Strategy](#)
- Streetscape Beautification Policy 2012. This is currently under review. This can be viewed on our website by clicking on this link: [Streetscape Beautification Policy](#)

A key priority of our Open Space Plan 2013 is to ensure "appropriate species are planting in public open spaces". This can be viewed on our website by clicking on this link: [Open Space Plan](#)

- 2. Any written or verbal instructions by staff related to planting exotic trees on HCC land, and the responses confirming the planting will or has taken place*

Specimen tree (exotic and native) planting in streets and parks is undertaken by City Parks, Council's in-house contractor. Written instruction for planting is given through Council's Service Level Agreement with City Parks, specifying location and tree species most appropriate for the location.

Please note developers also plant trees within subdivisions as part of their

consenting process.

- 3. Any consultation and engagement information related to item 1 above, including when and where consultation took place, approximately how many people attended and what the outcome was.*

Of the Plans identified in item 1 above, the Open Space Plan is the only document that makes reference to species planted in public open spaces developed since 1 January 2012. Information on the Open Space Plan consultation on the Open Space Plan process can be found in Agenda Item 16 of the Strategy and Policy Committee of 19 September 2013. This can be viewed on Council's website by clicking on this link: [Strategy and Policy Agenda](#)

- 4. Any HCC instructions to staff related to giving effect to the Vision and Strategy for the Waikato River, regarding parks and vegetation along the Waikato River and its tributaries.*

Another key priority for the Open Space Plan is to ensure that Open Space “contributes to restoring and protecting the health and well-being of the Waikato River”.

Please note – The Proposed River Plan includes the following as a short term project: “Vegetation Management Plan to guide and identify tree thinning and vegetation removal areas, future planting strategy and protection of viewing places and overall vegetation management along the length of the river”.

The Proposed River Plan is currently out for consultation. Submissions close 4.00pm 28 November 2014. Submissions can be made online at <http://www.hamiltoncityriverplan.co.nz/>

If you have any queries, please do not hesitate to contact me.

Kind regards,

*On Behalf of the Privacy Officer*

**Mary Birch**

Team Leader | Democracy

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**From:** Mary Birch  
**Sent:** Monday, 3 November 2014 12:40 PM  
**To:** [REDACTED]  
**Subject:** OFFICIAL INFORMATION REQUEST - EXOTIC TREES

Dear [REDACTED]

I write to acknowledge your information request of 28 October 2014 in respect of information related to exotic trees in Hamilton.

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

If you have any queries, please do not hesitate to contact me.

*On Behalf of the Privacy Officer*

**Mary Birch**

Team Leader | Democracy

DDI: 07 838 6772 | Email: [mary.birch@hcc.govt.nz](mailto:mary.birch@hcc.govt.nz)



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**From:** [REDACTED]  
**Sent:** Tuesday, 28 October 2014 8:24 AM  
**To:** [REDACTED]  
**Subject:** LGOIMA request for information related to exotic trees in Hamilton City