

From: [Mary Birch](#)
To: [REDACTED]
Subject: OFFICIAL INFORMATION REQUEST RESPONSE - ACCIDENTS
Date: Monday, 8 December 2014 16:46:45

[REDACTED]

I refer to your request for information dated 12 November 2014 in respect of accidents reported by Hamilton City Council staff and/or contractors.

You have requested the following information:

“Please provide information on all accidents reported by Hamilton City Council staff and/or contractors for the past three financial years including - unsafe acts, near misses, minor injuries, lost time injuries and fatalities.”

This information is provided in the Annual Safety and Wellbeing report which was presented to Council’s Audit and Risk Committee, 17 September 2014.

A copy of this report can be found at:

[http://www.hamilton.govt.nz/AgendasAndMinutes/Audit%20and%20Risk%20Agenda%20-%20OPEN%20-%2017%20September%202014%20\(Part%201\).pdf](http://www.hamilton.govt.nz/AgendasAndMinutes/Audit%20and%20Risk%20Agenda%20-%20OPEN%20-%2017%20September%202014%20(Part%201).pdf) (Page 40, Attachment 1).

You have requested:

“Details would include what task undertaken by staff and/or contractors at the time of the incident, when and where the incident happened, any injury sustained and any damage to property caused during the incident.”

Prior to July 2014, Safety and Wellbeing data was captured in a manual based system. It would require a significant amount of staff resource to collate this information.

Therefore, information pertaining to this part of the request has been withheld under Section 17(f) of the Local Government Official Information and Meetings Act 1987 – in that the information requested cannot be made available without substantial collation or research.

You have requested:

“the cost incurred for repairs to any damaged property and the equivalent cost of work time lost (LTI) due to the incident.”

As explained above, prior to 1 July 2014, Safety and Wellbeing data was captured in a manual based system. This system did not capture costs related to unsafe acts, near misses, minor injuries, lost time injuries and fatalities.

Therefore, this information has been withheld under Section 17(e) of the Local Government Official Information and Meetings Act 1987 – in that the document that contains the information requested does not exist.

If you have any concerns with the decision(s) referred to in this letter, you have the right to

request an investigation and review by the Ombudsman under section 27(3) of the Local Government Official Information and Meetings Act 1987. For your information, the Ombudsman's contact details are:

Email: info@ombudsman.parliament.nz

Post: PO Box 10152, Wellington 6143

Telephone: 0800 802 602

If you have any queries, please do not hesitate to contact me.

Kind regards,

On Behalf of the Privacy Officer

Mary Birch

Team Leader | Democracy

DDI: 07 838 6772 | Email: mary.birch@hcc.govt.nz



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From: Mary Birch

Sent: Sunday, 16 November 2014 12:23 PM

To: [REDACTED]

Subject: OFFICIAL INFORMATION REQUEST - ACCIDENTS

[REDACTED]

I write to acknowledge your information request of 12 November 2014 in respect of accidents reported by Hamilton City Council staff and/or contractors.

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

If you have any queries, please do not hesitate to contact me.