

Rebecca Watson

From: official information
Sent: Friday, 15 March 2019 08:43
To: [REDACTED]
Cc: official information
Subject: Re: LGOIMA 19022: 2019 Ratepayers' Report (Territorial Authorities)

Kia ora,

Further to our response sent to you on 4 March 2019, below, I am now able to provide the final portion of Hamilton City Council's response.

You requested:

Contractor Numbers

- a) *The total value of payments made by the Council (or any council-controlled organisations) to any company or individual contracted by the Council to provide a service.*
- b) *The FTE number of contractors (i.e. individual positions) the payments in (a) equate.*
- c) *The total number of contractors (i.e. individual positions) receiving payments totalling in excess of \$100,000.*
- d) *The total number of contractors (i.e. individual positions) receiving payments totalling in excess of \$200,000.*

Our response:

Please see our responses below in red.

Hamilton City Council has defined Contractor numbers as the following: Contractor number includes individual contractors engaged through agencies to cover or backfill positions that would otherwise be filled by permanent employees or when additional resource is required for project purposes. Please note that these numbers exclude Contractors engaged by Council under a contract of service to perform maintenance, cleaning, servicing, monitoring etc.

Contractor Numbers

- a) The total value of payments made by the Council (or any council-controlled organisations) to any company or individual contracted by the Council to provide a service.
\$1,780,350.00
- b) The FTE number of contractors (i.e. individual positions) the payments in (a) equate.
Thirty one
- c) The total number of contractors (i.e. individual positions) receiving payments totalling in excess of \$100,000.
Seven
- d) The total number of contractors (i.e. individual positions) receiving payments totalling in excess of \$200,000.
Two

Kind regards,

Amy Viggers

On behalf of the Privacy Officer

DDI: 07 8386727 | Email: amy.viggers@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

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From: official information

Sent: Monday, 4 March 2019 12:32 PM

To: [REDACTED]

Cc: official information <officialinformation@hcc.govt.nz>

Subject: HPE CM: Re: LGOIMA 19022: 2019 Ratepayers' Report (Territorial Authorities)

Good Morning,

Further to your information request of 1 February 2019 in respect of 2019 Ratepayers' Report (Territorial Authorities), I am now able to provide Hamilton City Council's response.

You requested:

*I request the following information for the **2016/17 and 17/18 Financial Years:***

1. Average residential costs:

- a) *The average residential costs of rates and other Council charges*
- b) *A list of the types of rates, user charges and levies used to calculate each of the figures above.*

2. Average residential costs (Regional Councils):

The average residential costs of rates and other Council charges collected by the Council on behalf of a Regional Council.

3. Rating units

- a) *The total number of rating units within the Council's district or city.*
- b) *The total number of residential rating units (however defined by the council) within the Council's district or city. If the Council does not have a definition for residential, please use the closest definition (such as urban, lifestyle, or similar).*
- c) *For each Regional Council that your authority falls under, please separately disclose the number of rating units and residential rating units in each region.*

Please disclose the number of rating units and residential rating units as the number of separately used or inhabited parts (SUIP).

*I request the following information for the **2017/18 Financial Year:***

4. Staff Numbers

- a) *The FTE number of staff employed by the Council (excluding any staff employed by council-controlled organisations) as at 30 June 2018.*
- b) *The FTE number of staff employed by the Council (including any staff employed by council-controlled organisations) as at 30 June 2018.*
- c) *The total number of any severance payments made to staff (including payments to staff employed by council-controlled organisations). Please only include payments that are made above and beyond any payment that is required to be made under an employment agreement.*
- d) *The total dollar value of any severance payments made to staff (including payments to staff employed by council-controlled organisations). Please only include payments that are made above and beyond any payment that is required to be made under an employment agreement.*
- e) *The total number of staff dismissed due to poor performance.*
- f) *The total number of staff (including those employed by council-controlled organisations) receiving remuneration in excess of \$100,000.*
- g) *The total number of staff (including those employed by council-controlled organisations) receiving remuneration in excess of \$200,000.*

5. Contractor Numbers

- a) The total value of payments made by the Council (or any council-controlled organisations) to any company or individual contracted by the Council to provide a service.
- b) The FTE number of contractors (i.e. individual positions) the payments in (a) equate.
- c) The total number of contractors (i.e. individual positions) receiving payments totalling in excess of \$100,000.
- d) The total number of contractors (i.e. individual positions) receiving payments totalling in excess of \$200,000.

6. CEO Remuneration

- a) The total remuneration paid to the Council's Chief Executive.
- b) The total remuneration paid to the CEO of each council-controlled organisation. Please disclose the name of the CEO, the name of the relevant council-controlled organisation, and the annual remuneration the CEO received.

7. Elected Official Remuneration

- a) The total remuneration paid to the Council's Mayor during the 2017/18 Financial Year.
- b) The total remuneration paid to the Council's Deputy Mayor during the 2017/18 Financial Year.
- c) The sum of annual remuneration paid the Councillors (excluding the Mayor and Deputy Mayor) in the 2017/18 Financial Year.
- d) The total number of Councillors (excluding the Mayor and Deputy Mayor).

8. Audit and Risk Oversight

- a) The number of members on the Council's Audit and Risk Committee (or equivalent).
- b) The number of elected officials on the Committee.
- c) The number of independent members on the Committee.
- d) The number of lawyers (with a current practising certificate) on the Committee.
- e) The number of chartered accountants (with a current practising certificate) on the Committee.
- f) Whether the chair of the Council's Audit and Risk Committee is an independent member.
- g) Whether the Council has an election year protocol requiring Council staff to act in a politically neutral or impartial manner. If so, please provide the wording of the provision(s).
- h) Whether the Council has a code of conduct (above and beyond an election year protocol) requiring Council staff to act in a political neutral or impartial manner. If so, please provide the wording of the provision(s).

9. Payments to third parties

- a) The total payments made by the Council (or any council-controlled organisation) to any Chamber of Commerce.
- b) The total payments made by the Council (or any council-controlled organisation) to Local Government New Zealand (LGNZ).
- c) The total payments made by the Council (or any council-controlled organisation) to the New Zealand Society of Local Government Managers (SOLGM).

Our response:

Please see our responses below in red.

1. Average residential costs:

- a) The average residential costs of rates and other Council charges:

2016/17

Average residential rates = \$ 2,107.56

X = \$ 106,943,699

Y = \$ 0

Z = 50,743

2017/18

Average residential rates = \$ 2,191.27

X = \$ 112,523,667

Y = \$ 0
Z = 51,351

- b) A list of the types of rates, user charges and levies used to calculate each of the figures above.
Same rates apply for 2016/17 and 2017/18:
General Rate - Capital Value
Transitional Rate - Land Value
Access Hamilton Rate - Capital Value targeted rate for transportation
Hamilton Gardens Rate - per SUIP targeted rate for Hamilton Gardens development

2. Average residential costs (Regional Councils):

The average residential costs of rates and other Council charges collected by the Council on behalf of a Regional Council.

Hamilton City Council does not collect rates or other charges on behalf of a Regional Council.

3. Rating units

- a) The total number of rating units within the Council's district or city.

2016/17

Total rating units = 58,163

Total SUIPs = 64,196

2017/18

Total rating units = 58,803

Total SUIPs = 65,157

- b) The total number of residential rating units (however defined by the council) within the Council's district or city. If the Council does not have a definition for residential, please use the closest definition (such as urban, lifestyle, or similar).

2016/17

Residential rating units = 50,743

Residential SUIPs = 51,834

2017/18

Residential rating units = 51,351

Residential SUIPs = 52,556

- c) For each Regional Council that your authority falls under, please separately disclose the number of rating units and residential rating units in each region.

N/A

4. Staff Numbers

- a) The FTE number of staff employed by the Council (excluding any staff employed by council-controlled organisations) as at 30 June 2018.

1169 headcount and 977 FTE approx.

- b) The FTE number of staff employed by the Council (including any staff employed by council-controlled organisations) as at 30 June 2018.

1169 headcount and 977 FTE approx.

- c) The total number of any severance payments made to staff (including payments to staff employed by council-controlled organisations). Please only include payments that are made above and beyond any payment that is required to be made under an employment agreement.

Eleven (11) severance payments were made during the 2017/18 financial year.

- d) The total dollar value of any severance payments made to staff (including payments to staff employed by council-controlled organisations). Please only include payments that are made above and beyond any payment that is required to be made under an employment agreement.

\$141,880.

- e) The total number of staff dismissed due to poor performance.
Four (4).
- f) The total number of staff (including those employed by council-controlled organisations) receiving remuneration in excess of \$100,000.
Link to salary data https://www.hamilton.govt.nz/our-council/Council_meetings_and_public_information/ofi/Pages/CE-Salary.aspx and for confirmation - 115 employees
- g) The total number of staff (including those employed by council-controlled organisations) receiving remuneration in excess of \$200,000.
Link to salary data https://www.hamilton.govt.nz/our-council/Council_meetings_and_public_information/ofi/Pages/CE-Salary.aspx and for confirmation - 9 employees

5. Contractor Numbers

- a) The total value of payments made by the Council (or any council-controlled organisations) to any company or individual contracted by the Council to provide a service.
- b) The FTE number of contractors (i.e. individual positions) the payments in (a) equate.
- c) The total number of contractors (i.e. individual positions) receiving payments totalling in excess of \$100,000.
- d) The total number of contractors (i.e. individual positions) receiving payments totalling in excess of \$200,000.

Hamilton City Council has defined Contractor numbers as the following: Contractor number includes individual contractors engaged through agencies to cover or backfill positions that would otherwise be filled by permanent employees or when additional resource is required for project purposes. Please note that these numbers exclude Contractors engaged by Council under a contract of service to perform maintenance, cleaning, servicing, monitoring etc. We have determined that we will provide a response and this will be sent to you by 31 March 2019.

6. CEO Remuneration

- a) The total remuneration paid to the Council's Chief Executive.
\$440,000
- b) The total remuneration paid to the CEO of each council-controlled organisation. Please disclose the name of the CEO, the name of the relevant council-controlled organisation, and the annual remuneration the CEO received.

HCC does not make any direct remuneration payment to the CEO of each CCO. Specific CCO information can be found as follows:

Waikato Regional Airport Group https://www.hamiltonairport.co.nz/wp-content/uploads/2018/10/WRAL-2018-Annual-Report-LR_Website-copy.pdf

Waikato Innovation Growth Limited <http://www.nzfiw.co.nz>

Vibrant Hamilton Trust – no remuneration paid to any trustee

Civic <http://www.civicfs.co.nz/>

WLASS <http://waikatolass.co.nz/>

7. Elected Official Remuneration

- a) The total remuneration paid to the Council's Mayor during the 2017/18 Financial Year.
\$158,987
- b) The total remuneration paid to the Council's Deputy Mayor during the 2017/18 Financial Year.
\$93,081
- c) The sum of annual remuneration paid the Councillors (excluding the Mayor and Deputy Mayor) in the 2017/18 Financial Year.
\$841,359
- d) The total number of Councillors (excluding the Mayor and Deputy Mayor).
There are 11 Councillors (excluding the Mayor and Deputy Mayor).

Note: Due to the passing of Councillor Yeung and the resulting By-Election which elected Cr Hamilton, there were 12 Councillors in total, excluding the Mayor and Deputy Mayor who received remuneration during the 2017/18 financial year.

Note: See the [link](#) for the full annual remuneration for a councillor with additional responsibilities as committee Deputy Chair. The Deputy Chair role for one of the whole of Council committees in the 17/18 financial year was held firstly by Cr Yeung, deceased, then Cr Bunting, resigned, then Cr Hamilton from 28 June 2018.

Note: Hamilton City Council has an Elected member Support Policy which sets out clear and transparent levels of expenses and allowances available to elected members of Hamilton City Council. This policy can be found on our website [here](#).

8. Audit and Risk Oversight

- a) The number of members on the Council's Audit and Risk Committee (or equivalent).
Seven
- b) The number of elected officials on the Committee.
Five
- c) The number of independent members on the Committee.
Two
- d) The number of lawyers (with a current practising certificate) on the Committee.
Nil
- e) The number of chartered accountants (with a current practising certificate) on the Committee.
Three
- f) Whether the chair of the Council's Audit and Risk Committee is an independent member.
Yes
- g) Whether the Council has an election year protocol requiring Council staff to act in a politically neutral or impartial manner. If so, please provide the wording of the provision(s).
Please see attached the document titled 'Election Protocols for Staff', note that this document is being reviewed at this time. Also for your information you can find our Elected Member Code of Conduct [here](#).
- h) Whether the Council has a code of conduct (above and beyond an election year protocol) requiring Council staff to act in a political neutral or impartial manner. If so, please provide the wording of the provision(s).
The 2013 Election Protocol Policy was retired and replaced with management protocols to ensure staff are aware of the requirements to remain politically neutral in an election year and at any other times such as by-elections.

9. Payments to third parties

- a) The total payments made by the Council (or any council-controlled organisation) to any Chamber of Commerce.
\$2,927.98
- b) The total payments made by the Council (or any council-controlled organisation) to Local Government New Zealand (LGNZ).
\$164,782.58
- c) The total payments made by the Council (or any council-controlled organisation) to the New Zealand Society of Local Government Managers (SOLGM).
\$34,064.55

Kind regards,

Amy Viggers

On behalf of the Privacy Officer

DDI: 07 8386727 | Email: amy.viggers@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

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From: official information
Sent: Friday, 1 February 2019 4:09 PM
To: [REDACTED] >
Cc: official information <officialinformation@hcc.govt.nz>
Subject: HPE CM: LGOIMA 19022: 2019 Ratepayers' Report (Territorial Authorities)

Good afternoon,

I write to acknowledge your information request of 1 February 2019 in respect of 2019 Ratepayers' Report (Territorial Authorities).

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

The Local Government Official Information and Meetings Act 1987 requires that we advise you of our decision on whether the Council will provide the requested information or not "as soon as reasonably practicable", no later than 20 working days after the day we received your request. We will respond to you no later than 4 March 2019.

Kind regards

Amy Viggers

On behalf of the Privacy Officer

DDI: 07 8386727 | Email: amy.viggers@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

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From: [REDACTED]
Sent: Friday, 1 February 2019 3:01 PM
To: info@adc.govt.nz; info@bdc.govt.nz; info@cdc.govt.nz; info@chbdc.govt.nz; info@codc.govt.nz; info@ccc.govt.nz; help.desk@cluthadc.govt.nz; dcc@dcc.govt.nz; ask.us@fndc.govt.nz; info@goredc.govt.nz; info@greydc.govt.nz; official information <officialinformation@hcc.govt.nz>; council@hdc.govt.nz; info@hauraki-dc.govt.nz; enquiries@horowhenua.govt.nz; info@hurunui.govt.nz; contact@huttcity.govt.nz; service@icc.govt.nz; kdc@kaikoura.govt.nz; council@kaipara.govt.nz; kapiti.council@kapiticoast.govt.nz; kaweraudc@kaweraudc.govt.nz; info@mackenzie.govt.nz; public@mdc.govt.nz; mdc@mstn.govt.nz; info@mpdc.govt.nz; info@napier.govt.nz; enquiries@npdc.govt.nz; info@odc.govt.nz; info@otodc.govt.nz; info@pncc.govt.nz; enquiries@pcc.govt.nz; services@qldc.govt.nz; info@rangitikei.govt.nz; mail@rdc.govt.nz; info@ruapehudc.govt.nz; admin@selwyn.govt.nz; contact@stdc.govt.nz; info@southwaikato.govt.nz; enquiries@swdc.govt.nz; emailsdc@southlanddc.govt.nz; stratforddc@stratford.govt.nz; info@tararuadc.govt.nz;

general@taupo.govt.nz; info@tauranga.govt.nz; customer.services@tcdc.govt.nz; enquiry@timdc.govt.nz; askus@uhcc.govt.nz; publicenquiries@waidc.govt.nz; office@wmk.govt.nz; council@waimatedc.govt.nz; info@waipadc.govt.nz; administrator@wairoadc.govt.nz; csunit@waitaki.govt.nz; waitomodc@waitomo.govt.nz; iro@wellington.govt.nz; customerservice@westernbay.govt.nz; council@westlanddc.govt.nz; information@whakatane.govt.nz; wdc@whanganui.govt.nz; mailroom@wdc.govt.nz

Subject: Information Request: 2019 Ratepayers' Report (Territorial Authorities)

Good afternoon,

This is a request for information under the Local Government Official Information and Meetings Act 1987.

Please use **GST inclusive** figures where applicable. Please also interpret any reference to "Council" to include the parent council and any council-controlled organisations (unless otherwise specified).

I request the following information for the **2016/17 and 17/18 Financial Years**:

1. Average residential costs:

a) The average residential costs of rates and other Council charges:

Average residential costs = (X + Y)/Z

Please ensure that the figures used (X, Y, and Z) are disclosed in the response.

Where:

X is the total of all rates (general and targeted) charged by the Council to residential rating units;

Y is the total amount of user charges or levies applicable to residential rating units (for example charges relating to metered water, infrastructure contributions, refuse collection, fire protection etc.); and

Z is the number of residential rating units (however defined by the Council) within the Council's district or city. If the Council does not have a classification for residential, please use the closest definition (such as urban).

Please do not include Council charges that are not part of the rates demand (for example retail sales of Council rubbish bags).

Please exclude any amounts that are collected on behalf of a Regional Council.

b) A list of the types of rates, user charges and levies used to calculate each of the figures above.

2. Average residential costs (Regional Councils):

The average residential costs of rates and other Council charges collected by the Council on behalf of a Regional Council:

Average residential costs = (X + Y)/Z

Please interpret X, Y, and Z as per (a). Please only include sums collected by the Council on behalf of a Regional Council.

If the Council collects rates on behalf of more than one Regional Council, please disclose the average residential costs collected on behalf of each Regional Council separately.

3. Rating units

- a) The total number of rating units within the Council's district or city.
- b) The total number of residential rating units (however defined by the council) within the Council's district or city. If the Council does not have a definition for residential, please use the closest definition (such as urban, lifestyle, or similar).
- c) For each Regional Council that your authority falls under, please separately disclose the number of rating units and residential rating units in each region.

Please disclose the number of rating units and residential rating units as the number of separately used or inhabited parts (SUIP).

I request the following information for the **2017/18 Financial Year**:

4. Staff Numbers

- a) The FTE number of staff employed by the Council (excluding any staff employed by council-controlled organisations) as at 30 June 2018.
- b) The FTE number of staff employed by the Council (including any staff employed by council-controlled organisations) as at 30 June 2018.
- c) The total number of any severance payments made to staff (including payments to staff employed by council-controlled organisations). Please only include payments that are made above and beyond any payment that is required to be made under an employment agreement.
- d) The total dollar value of any severance payments made to staff (including payments to staff employed by council-controlled organisations). Please only include payments that are made above and beyond any payment that is required to be made under an employment agreement.

- e) The total number of staff dismissed due to poor performance.
- f) The total number of staff (including those employed by council-controlled organisations) receiving remuneration in excess of \$100,000.
- g) The total number of staff (including those employed by council-controlled organisations) receiving remuneration in excess of \$200,000.

5. Contractor Numbers

- a) The total value of payments made by the Council (or any council-controlled organisations) to any company or individual contracted by the Council to provide a service.
- b) The FTE number of contractors (i.e. individual positions) the payments in (a) equate.
- c) The total number of contractors (i.e. individual positions) receiving payments totalling in excess of \$100,000.
- d) The total number of contractors (i.e. individual positions) receiving payments totalling in excess of \$200,000.

6. CEO Remuneration

- a) The total remuneration paid to the Council's Chief Executive.
- b) The total remuneration paid to the CEO of each council-controlled organisation. Please disclose the name of the CEO, the name of the relevant council-controlled organisation, and the annual remuneration the CEO received.

Please ensure that each remuneration figure includes any KiwiSaver contributions, mileage payments, and any other benefits. Please also break down the total remuneration figure into each of these components (base salary, mileage payments, KiwiSaver contributions, communications allowances, and any other benefits).

If the Council (or any CCO) had a change of CEO during the financial year, please disclose the CEO remuneration as an *annualised figure*, i.e. the amount the incoming (or interim) CEO would have received should they have remained in the role for the full year. Please disclose any severance payments made to the outgoing CEO separately.

7. Elected Official Remuneration

- a) The total remuneration paid to the Council's Mayor during the 2017/18 Financial Year.
- b) The total remuneration paid to the Council's Deputy Mayor during the 2017/18 Financial Year.
- c) The sum of annual remuneration paid the Councillors (excluding the Mayor and Deputy Mayor) in the 2017/18 Financial Year.
- d) The total number of Councillors (excluding the Mayor and Deputy Mayor).

Please ensure that each remuneration figure includes any non-salary benefits, i.e. please disclose the total of each position's base salary, hearing fees, mileage payments, communications allowances and any other non-salary benefits.

Please include any remuneration paid to elected officials who hold specific portfolios, and any remuneration paid to elected officials for sitting on various committees or subcommittees, or for attending hearings.

If the Council had a change of an elected official during the financial year, please disclose the remuneration as an *annualised figure*, i.e. the amount the elected official would have received should they have remained in the role for the full year. Please disclose any severance payments made to the outgoing elected official separately.

8. Audit and Risk Oversight

- a) The number of members on the Council's Audit and Risk Committee (or equivalent).
- b) The number of elected officials on the Committee.
- c) The number of independent members on the Committee.
- d) The number of lawyers (with a current practising certificate) on the Committee.
- e) The number of chartered accountants (with a current practising certificate) on the Committee.
- f) Whether the chair of the Council's Audit and Risk Committee is an independent member.
- g) Whether the Council has an election year protocol requiring Council staff to act in a politically neutral or impartial manner. If so, please provide the wording of the provision(s).
- h) Whether the Council has a code of conduct (above and beyond an election year protocol) requiring Council staff to act in a political neutral or impartial manner. If so, please provide the wording of the provision(s).

9. Payments to third parties

- a) The total payments made by the Council (or any council-controlled organisation) to any Chamber of Commerce.
- b) The total payments made by the Council (or any council-controlled organisation) to Local Government New Zealand (LGNZ).
- c) The total payments made by the Council (or any council-controlled organisation) to the New Zealand Society of Local Government Managers (SOLGM).

We do not wish to cause unnecessary expense or burden on your agency. If clarification of any of our requests is needed, please call or email. Likewise, if a request proves unnecessarily burdensome in form and we are likely to be able to adjust it to be more specific or better suited to your information systems without losing the benefit of what is sought, please also get in touch. If there is likely to be a delay in being able to assemble or provide some of the information requested, please provide the rest of the information as it becomes available.

To avoid unnecessary printing and postage costs, we ask that you send a confirmation of receipt, the response and any other correspondence related to this request to [REDACTED].

Regards

[REDACTED]
Economic Advisor | New Zealand Taxpayers' Union | Auckland Ratepayers' Alliance

New Zealand Taxpayers' Union Inc. | Main +64 4 282 0300 | Level 4, 117 Lambton Quay, Wellington | PO Box 10518, The Terrace, Wellington | www.taxpayers.org.nz
Auckland Ratepayers' Alliance Ltd. | Main +64 9 281 5172 | PO Box 133099, Eastridge, Auckland | www.ratepayers.nz

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