

Rebecca Watson

From: official information
Sent: Monday, 6 May 2019 14:05
To: [REDACTED]
Cc: official information
Subject: RE LGOIMA 19073 : Staff wages and numbers for H3 / for the period 2008 to 2019

Kia ora,

Further to your information request of 3 April 2019 in respect of staff wages and numbers for H3 for the period 2008 to 2019, I am now able to provide Hamilton City Council's response.

You requested:

*Could you please provide the following information specifically for the "H 3" organisation within Council. I understand that this division takes care of the Event centres like Claudelands, Founders Theatre and others. If this is not the correct description of this organisation please advise and refer to it with the correct name. **This request only applies to the "H 3 division".** If staff has "cross over" **with other divisions** please advise. (1) the total number of staff on a year by year basis. (2) the total staff wages on a year by year basis (3) a breakdown between administration and other employees on a year by year bases (4) If this breakdown is not available please advise (5) what or which "event centre" was being administered each year and the number of staff assigned specifically to that centre.*

Our response:

H3 is a business unit of Council responsible for Council owned venues – Claudelands Event Centre, FMG Stadium Waikato, Seddon Park and Founders Theatre (currently closed). It also includes teams responsible for new business acquisition, venue management including turf and technical services and finance and marketing.

Details relating to staff numbers are available from 2012 only. Due to an HR System upgrade in 2012, any information prior to this is no longer available. For the purposes of this response, we have included all permanent staff which had a confirmed employment status with H3 on 30 June each financial year.

We will respond to your enquiry as it was received – listed below in order:

Question:

1. The total number of H3 staff on a year by year basis
- 2 The total staff wages on a year by year basis

Response:

We have provided you with total staff numbers and wage information for staff employed by H3 in the table below.

We provided the net staff costs, as we have some roles which are on-charged to our clients. In addition to permanent staff, H3 also deploys the use of casual staff on an as needs basis depending on specific event requirements. These costs are also included in the net staff cost.

We have also provided the number of events and the total patronage each year. You will see that total staff numbers have remained fairly consistent over the last 7+ years. You can be assured that our staff headcount is monitored, and resource is allocated carefully to ensure we have the right people doing the right jobs at all times. The nature and mix of events drive the amount of staff labour recoverable from clients.

TOTAL NUMBER OF H3 STAFF ON A YEAR BY YEAR BASIS AND STAFF WAGE COSTS				
Year	Number of Permanent Staff	NET Staff Costs	Number of Events at H3 Venues	Attendar at H3 Ven
As at 30 June 2012	22	\$3,430,674	971	473,57
As at 30 June 2013	51	\$3,527,072	1077	558,32

As at 30 June 2014	67	\$4,081,907	1052	538,66
As at 30 June 2015	63	\$4,431,878	1027	516,28
As at 30 June 2016	65	\$4,111,591	965	364,10
As at 30 June 2017	68	\$4,373,038	1052	519,61
As at 30 June 2018	70	\$4,607,156	1340	535,62
Year to Date 1 April 2019	69	\$3,299,614	953	423,757 Forecast 54

Question:

(3) a breakdown between administration and other employees on a year by year bases

(4) If this breakdown is not available please advise

(5) what or which "event centre" was being administered each year and the number of staff assigned specifically to that centre.

Response:

We have supplied you with detailed information on how many staff were employed by their relevant H3 area in the table below – answering question 5).

Please note the following events that took place during this time:

- 2012 -2013: The re-development of Claudelands Arena and Conference and Exhibition halls had taken place following the re-opening of the venue in 2011. Subsequent growth in the Claudelands operations and Business Development teams was required to support the newly-developed venue.
- 2012 – 2016: Hamilton City Theatres had up to three theatres operating during this period – Clarence Street Theatre, The Meteor and Founders Theatre. The Meteor was gifted to a community trust in 2014 and Clarence Street was gifted to another community trust in 2015. Founders Theatre was closed due to health and safety concerns with the flying system and subsequent seismic issues in March 2016. Redundancies and re-deployment of the workforce to support theatre style events at Claudelands took place.

H3 STAFF NUMBERS PER DEPARTMENT

Year	Claudelands Event Centre	Hamilton City Theatres	Stadium Operations	Event Operations	Business Development	Technical Services	Busi Sup (Fina
As at 30 June 2012	5	2	5	1	5	4	N
As at 30 June 2013	15	4	5	2	10	7	3
As at 30 June 2014	18	4	6	1	14	8	9
As at 30 June 2015	18	4	6	3	13	8	5
As at 30 June 2016	23	0	5	3	13	8	6
As at 30 June 2017	21	0	3	5	16	9	6
As at 30 June 2018	24	0	2	7	13	9	6
As at 1 April 2019	26	0	2	5	12	9	6

If you have any further questions, please contact Sean Murray, GM Venues Tourism and Major Events for a discussion on 021 912 772 or by email sean.murray@hcc.govt.nz.

Kind regards,

Amy Viggers

On behalf of the Privacy Officer

DDI: 07 8386727 | Email: amy.viggers@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

[Like us on Facebook](#) [Follow us on Twitter](#)

This email and any attachments are strictly confidential and may contain privileged information. If you are not the intended recipient please delete the message and notify the sender. You should not read, copy, use, change, alter, disclose or deal in any manner whatsoever with this email or its attachments without written authorisation from the originating sender. Hamilton City Council does not accept any liability whatsoever in connection with this email and any attachments including in connection with computer viruses, data corruption, delay, interruption, unauthorised access or unauthorised amendment. Unless expressly stated to the contrary the content of this email, or any attachment, shall not be considered as creating any binding legal obligation upon Hamilton City Council. Any views expressed in this message are those of the individual sender and may not necessarily reflect the views of Hamilton City Council.

From: official information

Sent: Thursday, 18 April 2019 4:28 PM

To: [REDACTED]

Cc: official information <officialinformation@hcc.govt.nz>

Subject: HPE CM: RE LGOIMA 19073 : Staff wages and numbers for H3 / for the period 2008 to 2019

Kia ora,

Further to our response sent to you on 16 April 2019 at 2.18pm, we have identified that an incomplete and incorrect response has been released. Please disregard the information sent and accept our apologies for this mistake.

Staff are working on completing your request as quickly as possible and we intend to respond to you no later than the date first indicated in our acknowledgement email of 3 April 2019, that is, 6 May 2019.

Kind regards,

Amy Viggers

On behalf of the Privacy Officer

DDI: 07 8386727 | Email: amy.viggers@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

[Like us on Facebook](#) [Follow us on Twitter](#)

This email and any attachments are strictly confidential and may contain privileged information. If you are not the intended recipient please delete the message and notify the sender. You should not read, copy, use, change, alter, disclose or deal in any manner whatsoever with this email or its attachments without written authorisation from the originating sender. Hamilton City Council does not accept any liability whatsoever in connection with this email and any attachments including in connection with computer viruses, data corruption, delay, interruption, unauthorised access or unauthorised amendment. Unless expressly stated to the contrary the content of this email, or any attachment, shall not be considered as creating any binding legal obligation upon Hamilton City Council. Any views expressed in this message are those of the individual sender and may not necessarily reflect the views of Hamilton City Council.

From: official information

Sent: Tuesday, 16 April 2019 2:18 PM

To: [REDACTED]

Cc: official information <officialinformation@hcc.govt.nz>

Subject: HPE CM: RE LGOIMA 19073 : Staff wages and numbers for H3 / for the period 2008 to 2019

Kia ora,

Further to your information request of 3 April 2019 in respect of staff wages and numbers for H3 for the period 2008 to 2019, I am now able to provide Hamilton City Council's response.

You requested:

*Could you please provide the following information specifically for the "H 3" organisation within Council. I understand that this division takes care of the Event centres like Claudelands, Founders Theatre and others. If this is not the correct description of this organisation please advise and refer to it with the correct name. **This request only applies to the "H 3 division"**. If staff has "cross over" **with other divisions** please advise. (1) the total number of staff on a year by year basis. (2) the total staff wages on a year by year basis (3) a breakdown between administration and other employees on a year by year bases (4) If this breakdown is not available please advise (5) what or which "event centre" was being administered each year and the number of staff assigned specifically to that centre.*

Our response:

Please find attached a spreadsheet of the information requested. It should be noted that we are only able to provide information from 2012, which is when we migrated data over into a new system. The previous system is no longer operational and we are unable to gather the requested information from it. The information provided for questions 3 and 4 is a complete list of all positions within H3 for the corresponding years.

Kind regards,

Amy Viggers

On behalf of the Privacy Officer

DDI: 07 8386727 | Email: amy.viggers@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

[Like us on Facebook](#) [Follow us on Twitter](#)

This email and any attachments are strictly confidential and may contain privileged information. If you are not the intended recipient please delete the message and notify the sender. You should not read, copy, use, change, alter, disclose or deal in any manner whatsoever with this email or its attachments without written authorisation from the originating sender. Hamilton City Council does not accept any liability whatsoever in connection with this email and any attachments including in connection with computer viruses, data corruption, delay, interruption, unauthorised access or unauthorised amendment. Unless expressly stated to the contrary the content of this email, or any attachment, shall not be considered as creating any binding legal obligation upon Hamilton City Council. Any views expressed in this message are those of the individual sender and may not necessarily reflect the views of Hamilton City Council.

From: official information

Sent: Wednesday, 3 April 2019 4:35 PM

To: [REDACTED]

Cc: official information <officialinformation@hcc.govt.nz>

Subject: RE LGOIMA : Staff wages and numbers for H3 / for the period 2008 to 2019

Kia ora,

I write to acknowledge your information request of 3 April 2019 in respect of staff wages and numbers for H3 for the period 2008 to 2019.

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

The Local Government Official Information and Meetings Act 1987 requires that we advise you of our decision on whether the Council will provide the requested information or not “as soon as reasonably practicable”, no later than 20 working days after the day we received your request. We will respond to you no later than 6 May 2019.

Kind regards,

Amy Viggers

On behalf of the Privacy Officer

DDI: 07 8386727 | Email: amy.viggers@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

[Like us on Facebook](#) [Follow us on Twitter](#)

This email and any attachments are strictly confidential and may contain privileged information. If you are not the intended recipient please delete the message and notify the sender. You should not read, copy, use, change, alter, disclose or deal in any manner whatsoever with this email or its attachments without written authorisation from the originating sender. Hamilton City Council does not accept any liability whatsoever in connection with this email and any attachments including in connection with computer viruses, data corruption, delay, interruption, unauthorised access or unauthorised amendment. Unless expressly stated to the contrary the content of this email, or any attachment, shall not be considered as creating any binding legal obligation upon Hamilton City Council. Any views expressed in this message are those of the individual sender and may not necessarily reflect the views of Hamilton City Council.

From: [REDACTED] >
Sent: Wednesday, 3 April 2019 1:39 PM
To: official information <officialinformation@hcc.govt.nz>
Subject: Staff wages and numbers for H3 / for the period 2008 to 2019

Good afternoon, Could you please provide the following information specifically for the “H 3” organisation within Council. I understand that this division takes care of the Event centres like Claudelands, Founders Theatre and others. If this is not the correct description of this organisation please advise and refer to it with the correct name. **This request only applies to the “H 3 division”**. If staff has “cross over” **with other divisions** please advise. (1) the total number of staff on a year by year basis. (2) the total staff wages on a year by year basis(3) a breakdown between administration and other employees on a year by year bases (4) If this breakdown is not available please advise (5) what or which “ event centre” was being administered each year and the number of staff assigned specifically to that centre. Many thanks

Kind Regards

[REDACTED]

The information contained in this electronic mail message is confidential and may be legally privileged. It is intended solely for the addressee. Access to this internet electronic mail message by anyone else is unauthorised. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it is prohibited and may be unlawful. If you are the intended recipient the author requires you obtain his permission prior to forwarding it via email or printing and distributing it to any other parties. [REDACTED] accepts no responsibility for any effect this email message or attachments has on the recipient network or computer system.