

## Rebecca Watson

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**From:** official information  
**Sent:** Tuesday, 11 June 2019 15:25  
**To:** [REDACTED]  
**Cc:** official information  
**Subject:** LGOIMA 19121: data generated from Hamilton City Council-owned cameras

Kia ora,

Further to your information request 15 May 2019 in respect of data generated from Hamilton City Council-owned cameras, I am now able to provide Hamilton City Council's response.

### **You requested on 15 May 2019:**

- *Please list all entities and individuals that have ongoing access to data generated from Hamilton City Council-owned cameras (including but not limited to CCTV cameras).*
- *For clarity:*
- *Data in this request does not just refer to metadata. Data refers to anything generated by a camera, including video footage.*
- *Please only include entities and individuals with ongoing access to data. This request should not incorporate entities or individuals that have applied in single instances for access to specific data.*
- *An example could be the NZTA using cameras to monitor traffic.*
- *For each entity and individual, please explain:*
- *What access is given.*
- *The reason, or reasons, this access is given.*
- *What the entity or individual uses the data for.*
- *The date the access began, and the date the access is due to expire.*
- *Whether any warnings, formal or informal, have been issued by Hamilton City Council arising from misuse of the data accessed.*

### **You clarified on 30 May:**

*I'm requesting, please, a list of entities/individuals other than Hamilton City Council that have ongoing access.*

### **Our response:**

We note that your request was about access to data generated from HCC owned cameras and includes but is not limited to CCTV cameras. In addition to CCTV cameras, Hamilton City Council also operate some body worn cameras which are safety devices for staff in high risk positions, some hand held cameras which are used in parking matters and a drone that is able to record footage and is used in Council drainage and water pipe inspections and in significant disaster events (Civil Defence) as a means of providing immediate situation awareness.

Please refer to the table below for details of individuals and entities that have ongoing access to data generated from our cameras. For the sake of completeness we have included all camera types in my response. Please note we have not included individual's names under Section 7(2)(a) of the Local Government Official Information and Meetings Act 1987 – release would infringe the privacy of natural persons.

The entities that have ongoing access to our data are:

- New Zealand police pursuant to official Information Act requests
- Installation contractors – joining cameras to our network
- Maintenance contractors – maintaining or adjusting camera set up including recording capability to ensure effective recording
- Waikato Regional Council – compliance monitoring or pipes at water intake location of water bulk mains (pipes only, not people)
- Individual applicants or their lawyers pursuant to Official Information Act requests. These tend to be one off requests.

Entity	What access	What access	Reason for access	From - to
NZ Police, Hamilton	Crime prevention, Traffic cameras Libraries, Aquatic Centre, Cemetery, Arts Post, Museum, Arts post, Zoo, Claudelands, FMG Stadium, Seddon Park	Review and request to download	Monitoring and provision of evidence of offending	Secure contractor access. Pursuant to formal Official Information Act request
Installation contractor/s	Only camera they are installing at the time	To be able to join camera to network	Installation	Once camera comes online their access discontinues
Maintenance contractor/s	Crime prevention, Traffic, Water Treatment station, Waste Water station, Libraries, Main building, Underground Car Park, Claudelands, Seddon Park, FMG Stadium, Transport Centre, Museum, Arts Post & Duke St depot	Monitoring, direction control, adding, maintenance, pan control and downloading on request from approved Council staff in remote locations	Maintenance	Secure contractor access. User name and password must be renewed and changed regularly as set out in the original set up
Waikato Regional Council/ Maintenance contractors	Water treatment station intake pipe camera footage	Viewing of water intake at bulk mains. Pipes and intake viewed only – no people	Compliance monitoring/maintenance requirements	Legislative enforcement/ maintenance
Individual applicants making a specific request under and in accordance with Official Information Act legislation	Copies of footage or still shots from CCTV cameras, I shots taken from body worn and hand-held cameras	Evidential purposes and does not show anyone else or breach another people's privacy	To identify offenders in a crime, to support or defend a prosecution. These types of request are very infrequent	By individual applicant or lawyer on behalf pursuant to Official Information request

Kind regards,

**Amy Viggers**

*On behalf of the Privacy Officer*

DDI: 07 8386727 | Email: [amy.viggers@hcc.govt.nz](mailto:amy.viggers@hcc.govt.nz)



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**From:** official information  
**Sent:** Thursday, 30 May 2019 11:45 AM  
**To:** [REDACTED]  
**Cc:** official information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)>  
**Subject:** FW: LGOIMA 19121: data generated from Hamilton City Council-owned cameras

Kia ora [REDACTED]

Thanks you for you clarification. Please be advised that your email has been passed on to the relevant team within Council and you will be informed of the outcome.

Kind regards,  
**Amy Viggers**

*On behalf of the Privacy Officer*  
DDI: 07 8386727 | Email: [amy.viggers@hcc.govt.nz](mailto:amy.viggers@hcc.govt.nz)



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**From:** [REDACTED]  
**Sent:** Thursday, 30 May 2019 8:48 AM  
**To:** official information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)>  
**Subject:** Re: LGOIMA 19121: data generated from Hamilton City Council-owned cameras

Hi Amy,

Thanks for your help with this.

I'm requesting, please, a list of entities/individuals **other than** Hamilton City Council that have ongoing access.

Hope that helps.

Thank you,  
[REDACTED]

On Mon, 27 May 2019 at 00:03, official information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)> wrote:

Kia ora,

I refer to your official information request dated 15 May 2019 in respect of data generated from Hamilton City Council-owned cameras.

We are not certain what information you are seeking and as it is currently framed will be very difficult to meet without substantial collation or research. As such we invite you to refine and clarify your request to help us to process this as efficiently and quickly as possible. Unless your request is amended, we may have to refuse it under section 17 (f) of the Local Government Official Information and Meetings Act 1987, which applies where the information cannot be made available without substantial collation or research.

The following questions may be helpful in terms of clarifying your request:

- Are you requesting a list of individual and/or entities **outside** of Hamilton City Council such as NZTA and NZ that have access to data generated from Hamilton City Council-owned cameras?
- Are you requesting a list of individual and/or entities **within** of Hamilton City Council such as NZTA and NZ that have access to data generated from Hamilton City Council-owned cameras?

We would appreciate your response by 31 May 2019.

Kind regards,

**Amy Viggers**

*On behalf of the Privacy Officer*

DDI: 07 8386727 | Email: [amy.viggers@hcc.govt.nz](mailto:amy.viggers@hcc.govt.nz)



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**From:** official information  
**Sent:** Thursday, 16 May 2019 8:03 AM  
**To:** [REDACTED]  
**Cc:** official information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)>  
**Subject:** RE: LGOIMA 19121: data generated from Hamilton City Council-owned cameras

Kia ora,

I write to acknowledge your information request of 15 May 2019 in respect of data generated from Hamilton City Council-owned cameras.

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

The Local Government Official Information and Meetings Act 1987 requires that we advise you of our decision on whether the Council will provide the requested information or not "as soon as reasonably practicable", no later than 20 working days after the day we received your request. We will respond to you no later than 13 June 2019.

Kind regards,

**Amy Viggers**  
*On behalf of the Privacy Officer*

DDI: 07 8386727 | Email: [amy.viggers@hcc.govt.nz](mailto:amy.viggers@hcc.govt.nz)



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**From:** [REDACTED]  
**Sent:** Wednesday, 15 May 2019 11:17 PM  
**To:** official information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)>  
**Subject:** LGOIMA request

Hi HCC OIA team,

I am respectfully requesting, under the terms of the Local Government Official Information and Meetings Act 1987:

- Please list all entities and individuals that have ongoing access to data generated from Hamilton City Council-owned cameras (including but not limited to CCTV cameras).

- For clarity:

- Data in this request does not just refer to metadata. Data refers to anything generated by a camera, including video footage.
- Please only include entities and individuals with \_ongoing\_ access to data. This request should not incorporate entities or individuals that have applied in single instances for access to specific data.
- An example could be the NZTA using cameras to monitor traffic.
  
- For each entity and individual, please explain:
  - What access is given.
  - The reason, or reasons, this access is given.
  - What the entity or individual uses the data for.
  - The date the access began, and the date the access is due to expire.
  - Whether any warnings, formal or informal, have been issued by Hamilton City Council arising from misuse of the data accessed.

Thank you!