

Rebecca Watson

From: official information
Sent: Wednesday, 5 June 2019 15:59
To: [REDACTED]
Cc: official information
Subject: RE: LGOIMA 19144 -Environmental Health Officers [#22DAFD]

Kia ora

Further to your information request of 31 May 2019 in respect of Environmental Health Officers, I am now able to provide Hamilton City Council's response.

You requested:

- 1 How many EHOs does your local authority currently employ ?
- 2 When it employs EHOs does your local authority use the list of suitable qualifications on the Ministry of Health's website* to ensure EHO candidates are qualified? YES/NO * Please refer to the Ministry link to suitable qualifications: <https://www.health.govt.nz/our-work/environmental-health/environmental-health-officers-qualifications-regulations-1993>
- 3 For EHO appointments are the Regulations referred to in your local authority's:
 - (a) recruitment policies? YES/NO
 - (b) job descriptions? YES/ NO
- 4 Are the Regulations fit for purpose? YES/NO
- 5 Could the Regulations be improved on from your perspective? If yes, in what ways?

Our response:

1. How many EHOs does your local authority currently employ ? **Six (6)**
2. When it employs EHOs does your local authority use the list of suitable qualifications on the Ministry of Health's website* to ensure EHO candidates are qualified? **Yes**
3. For EHO appointments are the Regulations referred to in your local authority's:
 - (a) recruitment policies? **No**
 - (b) job descriptions? **Yes**
4. Are the Regulations fit for purpose? **Yes**
5. Could the Regulations be improved on from your perspective? If yes, in what ways? **No suggestions, they are clear and concise and cover trainees**

Kind regards

Amy Viggers

On behalf of the Privacy Officer

DDI: 07 8386727 | Email: amy.viggers@hcc.govt.nz



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- 6.
- 7.

From: official information
Sent: Tuesday, 4 June 2019 12:12 PM
To: [REDACTED]
Cc: official information <officialinformation@hcc.govt.nz>
Subject: LGOIMA 19144 -Environmental Health Officers [#22DAFD]

Kia ora,

I write to acknowledge your information request of 31 May 2019 in respect of Environmental Health Officers.

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

The Local Government Official Information and Meetings Act 1987 requires that we advise you of our decision on whether the Council will provide the requested information or not "as soon as reasonably practicable", no later than 20 working days after the day we received your request. We will respond to you no later than 1 July 2019.

Kind regards
Amy Viggers
On behalf of the Privacy Officer
DDI: 07 8386727 | Email: amy.viggers@hcc.govt.nz



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-----Original Message-----

From: [REDACTED]
Sent: Friday, 31 May 2019 11:43 AM
To: "info@adc.govt.nz" <info@adc.govt.nz>, "info@boprc.govt.nz" <info@boprc.govt.nz>, "info@bdc.govt.nz" <info@bdc.govt.nz>, "ecinfo@ecan.govt.nz" <ecinfo@ecan.govt.nz>, "info@cdc.govt.nz" <info@cdc.govt.nz>, "info@chbdc.govt.nz" <info@chbdc.govt.nz>, "codcalex@codc.govt.nz" <codcalex@codc.govt.nz>, "info@cic.govt.nz" <info@cic.govt.nz>, "info@ccc.govt.nz" <info@ccc.govt.nz>, "help.desk@cluthadc.govt.nz" <help.desk@cluthadc.govt.nz>, "dcc@dcc.govt.nz" <dcc@dcc.govt.nz>, "service@gdc.govt.nz" <service@gdc.govt.nz>, "info@goredc.govt.nz" <info@goredc.govt.nz>, "info@greydc.govt.nz" <info@greydc.govt.nz>, "info@hcc.govt.nz" <info@hcc.govt.nz>, "council@hdc.govt.nz" <council@hdc.govt.nz>, "info@hauraki-dc.govt.nz" <info@hauraki-dc.govt.nz>, "info@hbrc.govt.nz" <info@hbrc.govt.nz>, "enquiries@horowhenua.govt.nz" <enquiries@horowhenua.govt.nz>, "info@hurunui.govt.nz" <info@hurunui.govt.nz>, "contact@huttcity.govt.nz" <contact@huttcity.govt.nz>, "service@icc.govt.nz" <service@icc.govt.nz>, "kdc@kaikoura.govt.nz" <kdc@kaikoura.govt.nz>, "council@kaipara.govt.nz" <council@kaipara.govt.nz>, "kapiti.council@kapiticoast.govt.nz" <kapiti.council@kapiticoast.govt.nz>, "kaweraudc@kaweraudc.govt.nz" <kaweraudc@kaweraudc.govt.nz>, "info@mackenzie.govt.nz" <info@mackenzie.govt.nz>, "public@mdc.govt.nz" <public@mdc.govt.nz>, "help@horizons.govt.nz" <help@horizons.govt.nz>, "mdc@marlborough.govt.nz" <mdc@marlborough.govt.nz>, "mdc@mstn.govt.nz" <mdc@mstn.govt.nz>

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Subject: Ministry of Health Request for Information about use of the Environmental Health Officers Qualifications Regulations 1993 in your local authority

Greetings

To the officer responsible for appointing and managing Environmental Health Officers

Introduction

This email from the Ministry of Health is part of some preliminary scoping work on the Environmental Health Officers Qualifications Regulations 1993 ([the Regulations](#)) and Environmental Health Officer (EHO) qualifications. It is being sent to all 67 territorial authorities. Can you please direct it to the officer within your organisation responsible for appointing and managing EHOs so they can respond to this information request.

In late March 2019 representatives from the Ministry of Health had a brief teleconference with the President and Vice President of the New Zealand Institute of Environmental Health and a representative from the New Zealand Defence Force.

One of the action points from that meeting was to circulate some questions to local authorities to better identify and understand local practice in recruiting EHOs. As the agency responsible for administering the Regulations, which are issued under the Health Act 1956, the Ministry of Health is considering whether the Regulations are fit for purpose.

This information request is being made under section 10 of the Local Government Official Information and Meetings Act 1987. Replies should be emailed to the following address **no later than 1 July 2019**:

EHO Quals/MOH (ehoquals@health.govt.nz)

Thank you for your anticipated response to this information request.

Questions

1 How many EHOs does your local authority currently employ ?

2 When it employs EHOs does your local authority use the list of suitable qualifications on the Ministry of Health's website* to ensure EHO candidates are qualified? YES/NO

* Please refer to the Ministry link to suitable qualifications:
<https://www.health.govt.nz/our-work/environmental-health/environmental-health-officers-qualifications-regulations-1993>

3 For EHO appointments are the Regulations referred to in your local authority's:

(a) recruitment policies? YES/NO

(b) job descriptions? YES/ NO

4 Are the Regulations fit for purpose? YES/NO

5 Could the Regulations be improved on from your perspective? If yes, in what ways?

regards

██████

██████████

Principal Advisor
Public Health Capability
Population Health and Prevention

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