

Notice of Surrender of Resource Consent

Resource Management Act 1991

I

(Please state full name of consent holder)

notify Hamilton City Council of my intention to surrender Resource Consent:

(Please state consent number)

(Description of activity)

Street Address:

Area of Site:

Legal Description:

I confirm that I am the holder of this resource consent.

I wish to surrender the resource consent:

In Whole

In Part

(Please tick one)

Please state **names and addresses of all owners and occupiers** of the subject site of this proposal.

Owner:

Address:

Occupier:

Address:

I attach:

Written explanation for the notice of surrender

Assessment of Environmental Effects resulting from the surrender as per 4th Schedule RMA 1991

Deposit

The required deposit must be paid before any processing of the application will start.

The following application deposit fee for the processing of this application is enclosed or has been paid.

Note: Engineering fees and Environment Health fees applicable to this application will be invoiced separately on time basis.

Please indicate payment method:

- Direct Credit Cash, Credit card or EFTPOS via Municipal Building Cheque
- I/we understand that Council may invoice me for the actual and reasonable costs incurred in the processing of this application.
- Application Deposit Fee: \$_____

For a list of fees and charges visit www.hamilton.govt.nz. Payment can be made by cash, EFTPOS or credit card at the Municipal Building, Garden Place or by direct credit 02-0316-0030142-006. If paying by direct credit, please quote **Particulars:** Planning, **Code:** Name of Applicant, **Reference:** Address of Application.

Applicant/Agent Name:

Postal Address for Service:

Post Code:

Signature:

Date:

Work Phone:

Mobile:

Home Phone:

Fax:

Email:

IMPORTANT!

Has the prescribed procedure of pre-application and lodgement meetings been followed?
If not, the application is likely to be returned.

Send

Email this form and supporting documents to planning.guidance@hcc.govt.nz, drop into the duty planner at the ground floor of Municipal Building, Garden Place between 8am and 4.45pm Monday to Friday or Post to Planning Guidance, Hamilton City Council, Private Bag 3010, Hamilton 3240