

Outline Plan Application

Resource Management Act 1991

I

(Please state full name of Requiring Authority)

seek Council acceptance of an Outline Plan of works to:

(Description of proposal)

Located at:

(Name of Facility)

Street Address:

Area of Site:

Legal Description:

Property owner's name and address if different from above:

Property Owner:

Postal Address:

I attach:

- Current Computer Freehold Register
- Plans and Information detailing:**
 - The height, shape, and bulk and location on the site of the public work, project, or work
 - The likely finished contour of the site, and any existing and/or proposed landscaping
 - The existing and proposed vehicular access, circulation, and provision for parking
 - Any other matters to avoid, remedy or mitigate any adverse effects on the environment

(In regard to **Primary Schools**, please **state the number of full-time equivalent staff and total number of students**. In regard to **Intermediate** and **Secondary Schools**, please **state the number of full-time equivalent staff, total number of students and the number of students aged 16 or over.**)

- Please provide an electronic copy (in PDF file format) of the full application either on CD Rom, Flash Drive or by email (provided attachment size does not exceed 25MB) to planning.guidance@hcc.govt.nz

Deposit

The required deposit must be paid before any processing of the application will start.

The following application deposit fee for the processing of this application is enclosed or has been paid.

Note: Engineering fees and Environment Health fees applicable to this application will be invoiced separately on time basis.

Please indicate payment method:

- Direct Credit Cash, Credit card or EFTPOS via Municipal Building Cheque
- I/we understand that Council may invoice me for the actual and reasonable costs incurred in the processing of this application.
- Application Deposit Fee: \$_____

For a list of fees and charges visit www.hamilton.govt.nz. Payment can be made by cash, EFTPOS or credit card at the Municipal Building, Garden Place or by direct credit 02-0316-0030142-006. If paying by direct credit, please quote **Particulars:** Planning, **Code:** Name of Applicant, **Reference:** Address of Application.

Agent's Name:

Postal Address for Service:

Post Code:

Phone (work):

(Home):

(Mobile):

Fax:

Email:

IMPORTANT!

Has the prescribed procedure of pre-design, pre-application and lodgement meetings been followed?
If not, the application is likely to be returned.

Send

Email this form and supporting documents to planning.guidance@hcc.govt.nz, drop into the duty planner at the ground floor of Municipal Building, Garden Place between 8am and 4.45pm Monday to Friday or Post to Planning Guidance, Hamilton City Council, Private Bag 3010, Hamilton 3240