

Hamilton City Council Urban Design Panel Information Checklist for applicants

Please be advised that a date for the applicant to appear before the panel will not be confirmed until all necessary information is received. If information is incomplete your panel appearance date may be delayed.

Application Type:

- Pre-resource consent design
- As part of resource consent application

To assist the Urban Design Panel with providing advice on your proposal, please provide 3 copies of the following information in A3 or A4 format (it is preferred if an electronic copy can be provided in addition to hard copies):

- Proposal description/vision, site context, maps and aerial photo of site.
- Zoning map (available at www.hamilton.govt.nz)
- Site plans, elevation drawings, perspective drawings (CAD or hand sketches), showing outline of proposal sufficient to describe location/context, uses, building mass, people circulation, building typologies and proposed architectural and landscape approach.
- A brief urban design assessment that articulates how your proposal positively contributes to the City and addresses the key design elements in **VISTA** the City Design Guide available at www.hamilton.govt.nz.
- Notes of any relevant District Plan issues.

Note: For proposals in the early concept stage some of the above information may be omitted at the discretion of the reporting planner.

Send

Email this form and supporting documents to planning.guidance@hcc.govt.nz, drop into the duty planner at the ground floor of Municipal Building, Garden Place between 8am and 4.45pm Monday to Friday or Post to Planning Guidance, Hamilton City Council, Private Bag 3010, Hamilton 3240