

INFRASTRUCTURE OPERATIONS VEHICLE CROSSING APPLICATION

APPLICANT (Please print all information)

Street address: _____

Number: _____ Lot: _____ DPS: _____

Applicant name: _____

Contact name: _____

Postal address: _____

Email address: _____

CROSSING INFORMATION

Proposed crossing: Alteration New

Crossing type: Residential Commercial Industrial

Proposed crossing width: _____

Existing footpath type: Seal Concrete Interlocking paving Other: _____

Steep driveway? (slope exceeding 1:12): Yes No

Type of construction to be used: _____

CONTRACTOR INFORMATION

Contractor to be used: _____

Contractor contact name: _____

Contact number: _____

Contact email address: _____

Contractor's public liability insurance company name: _____

Contractor's public liability policy number and excess: _____

WORKING IN THE ROAD RESERVE

Corridor Access Request Number: _____

- for Hamilton City Council vehicle crossings you must complete a Corridor Access Request through beforeyoudig.co.nz.
- if the vehicle crossing is entering into a State Highway please notify Fulton Hogan: 0800 776 2007 or west.waikato@fultonhogan.com - NOTE: you will still need to complete the CAR process.

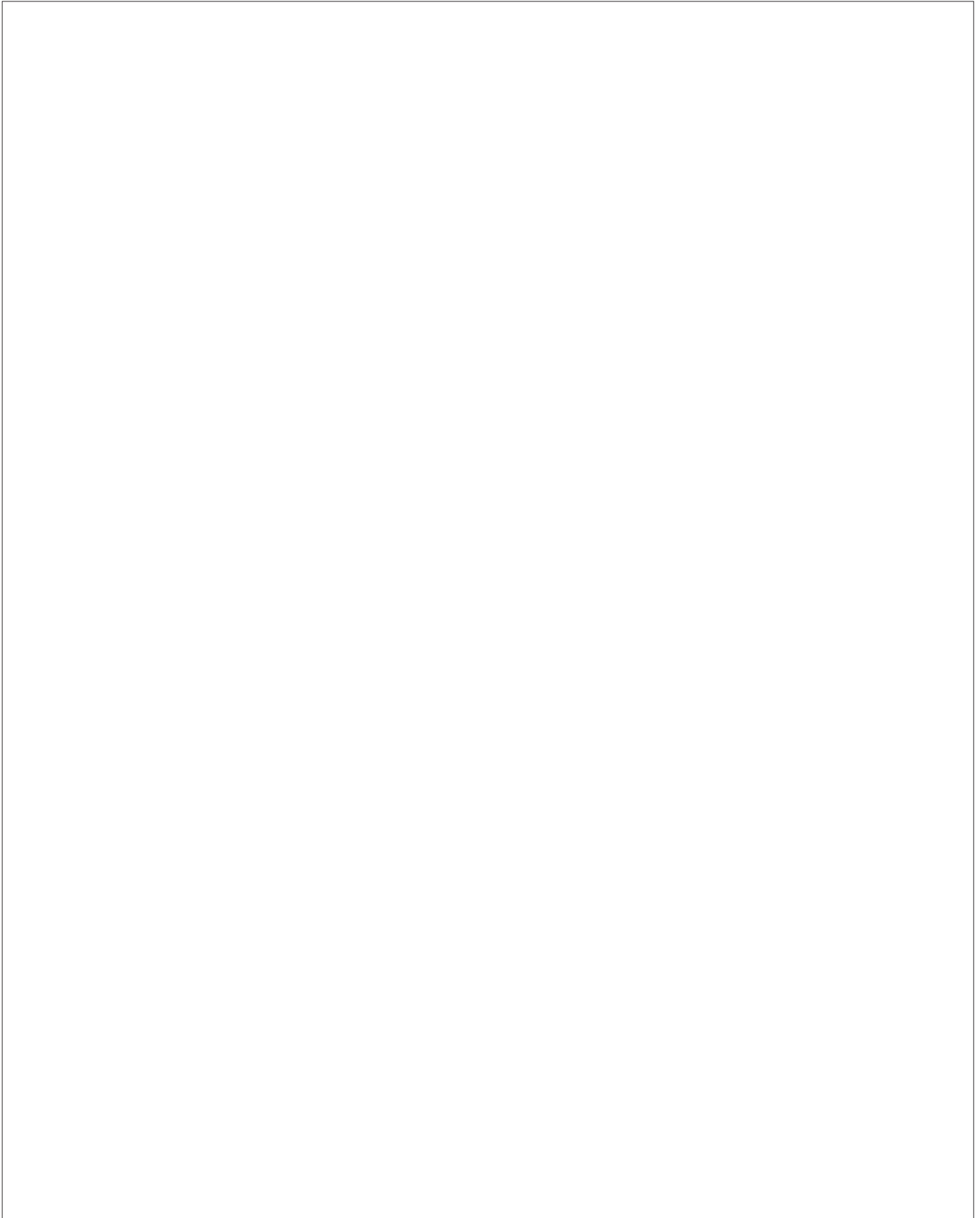
All service authorities contacted and clearances given (gas/water & wastewater/electricity/etc): Yes No

CUSTOMER SERVICES

If you require any assistance in completing this form, please contact our friendly Customer Services team.

Email: info@hcc.govt.nz Phone: 07 838 6699

POSITION OF VEHICLE CROSSING



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PERMIT CONDITIONS

- A Corridor Access Request (CAR) must be obtained and approved prior to commencement of any works - see beforeyoudig.co.nz. On your application please annotate "Driveway" at the end of your user reference.
- A Traffic Management Plan (TMP) must be attached to your CAR for approval and implemented with the site works. You can do this by clicking CAR history, view, upload a new document, select traffic management plan.
- Crossing shall be constructed as per the Regional infrastructure technical specification, waikatolass.co.nz/shared-services/regional-infrastructure-technical-specifications/documents-2/3 Transportation, under vehicle crossing set out in 3.3.19.
- Prior to work commencing approval will need to be obtained from Planning after an initial onsite meeting.
- A crossing inspection will need to take place before pavement construction. We will endeavor to contact you to book this, otherwise, please telephone (07) 838 6699 for this inspection.
- A final inspection of works is required; please give 48 hours notice, telephone (07) 838 6699 to book this inspection.
- Existing footpath levels not to be altered and the crossing levels and cross fall must be in accordance with Regional infrastructure technical specifications (Vehicle Crossing Setout).
- The area affected by the construction of the vehicle crossing is to be kept in a safe condition at all times in accordance with the traffic management plan submitted and the work must be completed within 10 working days.
- Any damage to public or private property to be reinstated to original condition on completion of the work, or earlier as required by a Council delegated officer.
- This permit lapses if the work is not completed within 6 months of issue.
- For all crossings, the existing footpath must be removed and reconstructed in the same material.
- The "Hamilton City Council" Vehicle Crossing Standard is to extend to the legal boundary of the road reserve and adjacent property.
- Contact local utilities for service locations and service plans.

RESIDENTIAL

1. 3m minimum width 5.5m maximum width (width of property boundary).
2. If corner site or existing crossing already servicing property please indicate location and size on site plan.
3. Crossing material must match existing footpath.

COMMERCIAL/INDUSTRIAL

1. 5m minimum width 7.5m maximum width (width at property boundary).
2. Crossing material must match existing footpath.

APPLICATION FEE

1. When submitting this application an application fee must be paid.
2. The application fee covers the processing of this application, pre-pour inspection, and final inspection. It may also include any other inspections as required by the Infrastructure Connections Coordinator.
3. Should any re-inspections be required due to a failed inspection, Hamilton City Council may charge a re-inspection fee.
4. All fees and charges are outline on our website - hamilton.govt.nz/our-services/Pages/Transportation.aspx

The Council reserves the right to take action at any time to make safe any hazard arising from the work or to protect public or other property. Costs for such actions will be sought from the applicant.

Please email the completed application to VehicleCrossings@hcc.govt.nz

SIGNATURE OF APPLICANT

I hereby undertake to abide by the above conditions

Signature of applicant/agent: _____ Date: _____

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